**TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT**

**Review of Existing Family Planning Policies and Guidelines in line with FP2020 Commitments and Agenda 2030; and develop a Strategic Framework with concrete, implementable actions**

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| TERMS OF REFERENCE (to be completed by Hiring Office) | |
| Hiring Office: | UNFPA Bangladesh |
| Background of the assignment | Bangladesh, after almost 50 years of its independence, has started facing new challenges with a relatively large population, particularly in the wake of the recent COVID-19 pandemic. Due to COVID-19 pandemic, it is estimated by UNICEF that an additional 2.4 million babies would be born in Bangladesh in the coming months. The Total Fertility Rate (TFR) has been stagnant at 2.3 since 2011, while the wanted TFR by women is 1.6. This means that if all women had their family planning (FP) needs to be met and would get the number of children they wanted, the total fertility would be 1.6 and well below the replacement level (NIPORT, 2016). Experience shows that FP prevents 30% maternal deaths, avert 20% newborns death, reduce 66% unintended pregnancies and reduce unsafe abortion by 40%. Reducing unintended pregnancies by meeting the current unmet need for contraception would result in a 67% decline in induced abortion and 81% decline in the number of maternal deaths due to unsafe abortion in the developing world.  In 2012, the London Summit on Family Planning was hosted by the Bill & Melinda Gates Foundation, the UK Government, UNFPA and other partners to strengthen the FP2020 partnerships globally which aims to increase access to family planning information, services, and supplies to an additional 120 million women and girls in 69 of the world’s poorest countries by 2020. At the London Summit on Family Planning, Bangladesh made commitments to achieve targets on five key family planning indicators by 2020 that were revised in 2015 based on the Bangladesh Demographic and Health Surveys (BDHS) 2014 data. Out of the 17 SDG Goals, SDG 3 specifically relates to good health and well-being, and SDG 2 refers to nutritional improvement. The MOHFW is responsible as the lead Ministry for implementation of nineteen indicators under SDG 3 and two nutrition-related indicators under SDG 2.  In the last two meetings of the Improving Maternal Health, Ensuring Safe Delivery and FP Sub-committee (IMHSC) expressed grave concerned about the TFR which has been plateaued since 2011 at 2.3; MMR is still high 196 deaths per 100,000 live births; and highest unmet need for FP among young women aged 15-19 (17%). After detailed discussions, the IMHSC had taken the decision that there is an utmost need to review existing Family Planning policies in line with the Agenda 2030 and FP2020 Commitments of Bangladesh with implementation guidelines to address TFR, CPR, unmet need for FP, early and unintended pregnancy, unsafe abortions, MMR, etc. and requested UNFPA to provide technical supports.  Under this context, PPR, UNFPA wants to engage a national consultant, who has long experience working in FP disciplines, has better understanding about government laws and policies, has technical knowledge and understanding to develop a comprehensive Family Planning Policy and Strategies with concrete implementable action plan along with implementation guidelines. |
| Purpose of consultancy: | The main objective of this consultancy is to review of existing Family Planning policies and guidelines in line with FP2020 Commitments and Agenda 2030; and develop a strategic framework with concrete implementable actions to address TFR, CPR, unmet need for FP, early and unintended pregnancy, unsafe abortions, MMR, etc. |
| The scope of work:  *(Description of services, activities, or outputs)* | The UNFPA Country Office in Bangladesh intends to hire a national consultant to provide the following technical and advisory support to the above-mentioned assignment. This TOR refers to the tasks to be undertaken by the consultant:   1. Briefing/debriefing meeting with concerned officials of Bangladesh Parliament Secretariat/SPCPD and UNFPA for conceptual clarification of the assignment; 2. Based on discussions and in consultation with the concerned officials of Bangladesh Parliament Secretariat/SPCPD and UNFPA, prepare an inception report; 3. In-depth review and analysis of existing FP related policies and available reports and documents like- Fourth Health, Population and Nutrition and Sector Program (4th HPNSP), [Strategic Plan of HPNSDP](http://www.mohfw.gov.bd/index.php?option=com_docman&task=doc_download&gid=1384&lang=en), [HPNSDP (2011-2016), PIP](http://www.mohfw.gov.bd/index.php?option=com_docman&task=doc_download&gid=1641&lang=en), Mid-term review report, priority action plan (PAP), operational plans (OPs), perspective plans 2021 and 2041, national social security strategy (NSSS), 8th Five Year Plan, national health, nutrition and population policies along with maternal, neonatal and child health strategies, health financing strategy (2012-2030), essential service package (ESP), universal health coverage (UHC), primary health care (PHC) services, Census reports, BDHS reports, MICS reports, SVRS reports, BMMS reports, relevant research reports, study reports, monographs, etc.; 4. Consultation with relevant stakeholders including MOHFW, DGFP, DGHS, CSOs, etc. to understand the current programmatic challenges and future priorities. 5. Map out best practices existing in Asian countries related to FP laws, policy and strategies; 6. Develop a strategic framework with concrete implementable actions to address TFR, CPR, unmet need for FP, early and unintended pregnancy, unsafe abortions, MMR, etc. and submit it to UNFPA and Bangladesh Parliament Secretariat/SPCPD for review, feedback and comments; 7. Develop a policy brief based on the strategic framework to be used as an advocacy tools. 8. Make presentations on the findings to the Improving Maternal Health, Ensuring Safe Delivery and FP Sub-committee, BAPPD and UNFPA; 9. Work with the production designer to publish the strategic framework that is consistent with UNFPA’s style guidelines and is appropriate to the intended audience. Prepare and submit the print-ready version of the document to UNFPA. 10. Prepare an abridged version of the detail strategic framework with critical messages and infographics, where applicable. |
| Duration and working schedule: | The consultant will be recruited for twenty-five (25) working days over a span of four months, starting from 15th October 2020. |
| Place where services are to be delivered: | An Individual Consultant (IC) contract will be issued in accordance with UNFPA contract procedures. The consultant will work from home or any place convenient for him/her. |
| Monitoring and progress control, including reporting requirements, periodicity format and deadline: | The consultant will maintain close contact with the Deputy Representative, UNFPA Bangladesh and Acting Chief of Population Planning and Research (PPR) Unit of UNFPA CO. The consultant will also work closely with the Acting Chief of Health and Programme Specialist from SRH unit. |
| Supervisory arrangements: | The consultant will report directly to the Deputy Representative of the UNFPA Bangladesh Country Office and will be closely working with Chief –PPR and concerned project staff. |
| Expected travel: | Deskwork and no travel required related to this assignment. |
| Required expertise, qualifications and competencies, including language requirements: | The consultant would be expected to meet the following requirements:   * Post-graduate degree in public health, MBBS, demography, population studies, social science or in a related discipline. A PhD is preferred. * 15+ years of professional experience working in reproductive health, maternal health, FP and safe motherhood; * Strong understanding of linkages among critical population dynamics, health, gender, and human rights * Familiarity with UNFPA’s global, regional and national programme frameworks, including the ICPD Programme of Action; * Proven ability to write on technical subjects in clear and well-structured English; |
| Inputs/services to be provided by UNFPA or implementing partner (e.g. support services, office space, equipment), if applicable: | The consultant will have access to all relevant available written/web-based background information necessary for this assignment. |
| Payment Instruction: | Compensation for the complete and satisfactory performance of the services will be paid to the individual consultant as a fixed contract price based on deliverables. Payment will be made in three instalments as follows:   * 30 percent of the agreed amount to be paid after submission of the inception report with a detailed outline of the assignment; * 50 percent of the agreed amount to be paid after submission the draft strategic framework; and * 20 percent after the completion of the total work and receipt of all deliverables  1. The print-ready version of the document. 2. An abridged version of the final document (4 – 6 Pages). |
| COA | BGD09D4P-ADNAT22PBPSFPA-FPA90-60500-PU0074 |
| Application process | How to Apply:  Applicants with the required qualifications and experience stated above (Required expertise, qualifications and competencies, including language requirements) should submit a copy of curriculum vitae (CV) with a cover letter.  Please Send your application electronically to dedicated email addresses of: [saiful@unfpa.org](mailto:saiful@unfpa.org)  Note: Only those candidates in who meet all qualifications and experience will be contacted for further consideration. Kindly note that incomplete  The application deadline is 19 October 2020 |