

TERMS OF REFERENCE FOR INDIVIDUAL NATIONAL CONSULTANT

To Review Health and Education Policies of Bangladesh

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	Population Planning and Research (PPR) Unit, CO Bangladesh
Background of the assignment	<p>Bangladesh is now standing at the crossroads of reaping the demographic dividend, the achievement of which requires strategic prioritizing of and investment for good health, quality education, decent employment, and a skilled generation of young workers, among others. When the preconditions are met, the national economic payoff can be substantial, namely a "demographic dividend." The demographic dividend is achieved only if the correct human resource policies, favourable economic policies and structured financial mechanisms are in place to help workers accumulate wealth through physical assets, funded pensions, and personal savings are pursued.</p> <p>Bangladesh is experiencing the third phase of demographic transition. The transitions-health and mortality transition, fertility transition, age transition, migration transition, urban transition, family and household transition that comprise demographic transition's impact on development. The economic gains from the demographic dividend are neither automatic nor guaranteed. It is achieved only if the appropriate policies and development strategies are pursued.</p> <p>The policies and plans of Bangladesh are not out of limitations. Currently, most national policy guidelines- like National Health Policy 2011, National Education Policy 2010, Bangladesh Population Policy 2012 were developed focusing on achieving Millennium Development Goals (MDGs). However, we are in the era of SDGs. Bangladesh is just nine years ahead of the timeline to achieve 169 targets of 17 goals in SDGs. Along with opportunities and challenges, new challenges due to COVID-19 and its impact have necessitated integrating population, health, education, and other policies into the whole socio-economic planning process to review. Also, integration of population and development issues into plans and policies is needed towards sustainable development.</p> <p>One of the main objectives of the Population Dynamics and Youth Development Sub-committee, BAPPD, formed under the UNFPA supported the project with the Bangladesh Parliament Secretariat titled "Strengthening Parliament's Capacity in Population and Development Issues (SPCPD)" is to work closely with concerned Parliamentary Standing Committees to enact/amend laws, policies and plans, create access to reproductive health services, stop child marriage, prevent adolescent pregnancy, increase budgetary provisions to harvest demographic dividend, etc. During advocacy with the Parliamentary Standing Committees and relevant ministries to update policies and plans, BAPPD members often faced the question, i.e. why and which policies need to be reviewed and updated to harvest the demographic dividend and suggested to provide them with evidence-based analysis and policy recommendations.</p> <p>Under this background, UNFPA and the SPCPD Project under Parliament Secretariat have decided to engage a national consultant to prepare a technical report/policy paper on the need for updating National Health Policy 2011 and National Education Policy 2011 and its strategic plans by developing clear and convincing justifications along with implementation guidelines to support Bangladesh Government to reap the demographic dividend.</p>
Purpose of consultancy:	The primary purpose of the assignment is to prepare a technical report/policy paper on the need for updating National Health Policy 2011 and National Education Policy 2011 and its strategic plans by developing clear and convincing justifications along with implementation guidelines to support Bangladesh Government to reap the demographic dividend.

<p>The scope of work:</p> <p><i>(Description of services, activities, or outputs)</i></p>	<p>This TOR refers to the tasks to be undertaken by the consultant:</p> <ol style="list-style-type: none"> a) Briefing/debriefing meeting with concerned officials of Bangladesh Parliament Secretariat/SPCPD and UNFPA for conceptual clarification of the assignment; b) Based on discussion and in consultation with the concerned officials of Bangladesh Parliament Secretariat/SPCPD and UNFPA, prepare an inception report; c) In-depth review of available resources, including census reports, BDHS reports, SVRS reports, Population Situation Analysis (PSA) of Bangladesh, Implications of the Emerging Demographic Profile for Bangladesh Development Strategy, BMMS reports, relevant research reports, study reports, monographs, relevant policies and strategies, etc.; d) In-depth analysis on population dynamics, population structure and socio-economic development vis-a-vis development discourse, analyzing demand and supply-side issues, female labour force participation rate, low education attainment of the labour force, high youth unemployment rate, substantial under-employment, etc. and its policy implications, and how this has been critically impacting on the socioeconomic progression of Bangladesh; e) In-depth review of National Health Policy 2011 and National Education Policy 2011 and its strategic plans to prepare a draft technical report on the need for reviewing and updating to harvest the demographic dividend by developing clear and convincing justifications and submit it to UNFPA and Bangladesh Parliament Secretariat/SPCPD for review, feedback and comments; f) Make presentations on the draft technical report to the Population Dynamics and Youth Development Sub-committee, BAPPD and UNFPA; g) Submit the draft final technical report to UNFPA and Bangladesh Parliament Secretariat/SPCPD by incorporating all feedback and comments received from Bangladesh Parliament Secretariat/SPCPD and UNFPA; h) Work with the production designer to produce a report that is consistent with UNFPA's style guidelines and is appropriate to the intended audience. Prepare and submit the print-ready version of the technical report to UNFPA; and i) Prepare an abridged version of the detail report/ factsheets with key messages and infographics.
<p>Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):</p>	<p>The consultants will submit the first draft of the technical report containing the need for updating and its strategic plans by developing clear and convincing justifications by 15 October 2021 and the final printable version after incorporating all feedback by 15 November 2021. The consultant will submit two hard copies and one electronic copy nicely formatted for printing.</p>
<p>Duration and working schedule:</p>	<p>The consultant will be recruited for forty (40) working days over a span of three months, starting from September 2021.</p>
<p>Place where services are to be delivered:</p>	<p>The UNFPA Bangladesh Country Office, in accordance with UNFPA contract procedures, will issue an Individual Consultant (IC) contract. UNFPA will pay consulting fees per UNFPA's procedures and standard fee schedule, subject to final consultations with the expert.</p>
<p>Monitoring and progress control, including reporting requirements, periodicity</p>	<p>The consultant shall maintain close contact with both the Acting Chief of the Population Planning and Research (PPR) and the Project Director, SPCPD Project. The consultant will work from remote but will be provided with working space in the Country Office (IDB Bhaban), if needed. The consultant will bring/ use her/ his laptop computer.</p>

format and deadline:	
Supervisory arrangements:	The consultants will report directly to the Deputy Representative, UNFPA Bangladesh Country Office.
Expected travel:	NA
Required expertise, qualifications and competencies, including language requirements:	<p>The consultant would be expected to meet the following requirements:</p> <ul style="list-style-type: none"> • Post-graduate degree in Economics, Social Sciences, Public Health, Demography, Development Studies or a related field. A PhD is preferred; • 15+ years of professional experience working on population and development issues; • Proven ability to write on technical subjects in clear and well-structured English; • Substantial experience/understanding in the formulation of laws, policies and plans, strategic framework, policy recommendations and implementation plans based on research findings and the presentation of same to high-level national policy-makers; • Familiarity with UNFPA’s global, regional and national programme frameworks, including the ICPD Programme of Action and SDGs; • Proven ability to write on technical subjects in clear and well-structured English; • Ability to relate population dynamics to their socio-cultural setting and to communicate their meaning to diverse audiences; • Excellent interpersonal skills and flexible attitude; and • Fluency in both oral and written English.
Inputs/services to be provided by UNFPA or implementing partner (e.g. support services, office space, equipment), if applicable:	The consultant will have access to all relevant available written/web-based background information and documents necessary for this assignment. The consultant will also have the possibility to organise regular meetings with both UNFPA management and Bangladesh Parliament Secretariat/SPCPD, if necessary, with other relevant stakeholders. During the consultancy, if additional time is required to complete the assignment beyond the time previously agreed, UNFPA’s written approval will be required.
Payment Instruction:	<p>Compensation for the complete and satisfactory performance of the services will be paid to the individual consultant as a fixed contract price based on deliverables. Payment will be made in three instalments as follows:</p> <ol style="list-style-type: none"> a) 40 percent of the agreed amount to be paid after submission of the <u>inception report</u> with a detailed outline of the technical report; b) 60 percent after the completion of the total work and <u>receipt of all deliverables</u> <ol style="list-style-type: none"> i. <u>The print-ready version of the report (30 – 40 pages).</u> ii. <u>An abridged version of the final report with infographics (4 – 6 pages)</u>
Level of the Consultant:	Equivalent to NOD level or to be decided by the Operation Unit of UNFPA Bangladesh.

Other relevant information or special conditions, if any:	The UNFPA Bangladesh, in accordance with UNFPA contract procedures, will issue an Individual Consultant (IC) contract and will pay consulting fees per UNFPA's procedures and standard fee schedule based on the inception report and final deliverables.
COA	BGD09D4P-PROCU22PBPSFPA-FPA90-60500-PU0074

Application instruction

Applicants with the required qualifications and experience stated above (required expertise, qualifications and competencies, including language requirements) should submit a copy of curriculum vitae (CV) with a cover letter.

Please send your application electronically to dedicated email addresses of: marahman@unfpa.org and krakman@unfpa.org

Note: Only those candidates who meet all qualifications and experience will be contacted for further consideration.

Female candidates are encouraged to apply.
The application deadline is **26 August 2021**.

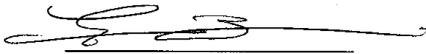
Signature of Requesting Officer in Hiring Office:



Mahboob E Alam, Acting Chief, PPR

Date:

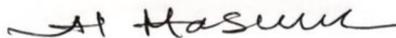
Signature of the Head of Programme in the Hiring Office:



Eiko Narita, PhD, Deputy Representative, UNFPA Bangladesh

Date: 12 Aug 2021

Signature of the Head Operations in the Hiring Office:



Al Masum
International Operations Manager, a.i

Date: 12 Aug 2021

Signature of Approving Manager in Hiring Office:

A handwritten signature in blue ink, appearing to be 'Asa Torkelsson', written in a cursive style.

Dr. Asa Torkelsson, Representative, UNFPA Bangladesh

Date: 12 Aug 2021