

**TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT**

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| **National Consultant for Health and Gender Support project ( HGSP) in Cox’s Bazar** | |
| **Hiring Office:** | Country Office of UNFPA Bangladesh |
| **Background and Purpose of the assignment** | The purpose of this consultancy is to support implement the GBV component under Health and Gender Support Project (HGSP) in Cox’s Bazar.  In the last two years, Bangladesh has been coping with a large inflow of people displaced from Myanmar. As of 31 December 2019, Bangladesh hosts around 1.1 million Displaced Rohingya Population (DRP) in CXB. They are concentrated mostly in congested camps, in the Teknaf and Ukhia upazillas – among the poorest of eight upazillas in the district – where they exceed the host community population.[[1]](#footnote-1) Both host and DRP communities have enormous needs for social assistance and other services including Health, Nutrition and Population (HNP) which places a significant strain on an already resource-constrained delivery system.  The DRP’s needs for Health, Nutrition and Population (HNP) services are more acute because of their living conditions prior to their arrival, which have been exacerbated by the conditions in the camps. The DRP includes a large number of women, children and other vulnerable groups, who had poor access to and knowledge about Health, Nutrition and Population (HNP) services in the past. Displaced Rohingya women and girls continue to be vulnerable to Gender Based Violence (GBV).Approximately 52 percent of the DRP are women and girls, and most have been subjected to GBV prior to fleeing to Bangladesh. The limited women friendly spaces (WFS) provide safe spaces, counselling services, limited HNP services, and outreach services. But this support is inadequate to cover the GBV response needs of the DRP.  The prevalence of GBV is high within the host community in Chattogram division[[2]](#footnote-2)**.** A survey (2015) on violence against women found that 48 percent[[3]](#footnote-3) of ever-married women in Chattogram division experienced violence. In addition, the provision of GBV response services as part the health system has been limited, approximately 85 percent of the host communities have limited access to GBV response service provision[[4]](#footnote-4). Vital gaps include clinical management of rape, psychosocial support/mental health, and age appropriate GBV response services for adolescents. In CXB, GBV response services are provided at one One-Stop Crisis Centre (OCC) and two One-Stop Crisis Cells [[5]](#footnote-5) that are not adequate to cover the total need for service provision.  To address these challenges, UNFPA is going to implement a Health and Gender Support Project (HGSP) in Cox’s Bazar. The project is part of the Government’s Operational Plan (OP) on Health and Gender Support in Cox’s Bazar District under the 4th Health, Population and Nutrition Sector Programme (4th HPNSP) of the Ministry of Health and Family Welfare. The Project objectives are to strengthen integrated sexual and reproductive health and rights (SRHR) and gender-based violence (GBV) prevention and response services and information for the host communities and the displaced Rohingya population in Cox's Bazar district.  Under the direct supervision of the Chief - Gender and in close cooperation with GBV Technical Specialist - Cox’s Bazar and National Programme Officer in Country Office, the National Consultant will be engaged in the GBV component implementation of the HGSP in Cox’s Bazar. The consultant will facilitate the project activities in close collaboration with the respective Implementing Partners (IP) by providing technical support to the latter for the implementation of the GBV prevention and response interventions at district, upazila, union, community and central levels in accordance with Project document  S/he will closely work with Implementing Partners (IP) in the field to ensure quality implementation of the project in relation to GBV prevention and response indicators and its appropriate reporting, as well as liaise with the Country Office (CO) Sexual and Reproductive Health and Rights (SRHR) team, GBV in Emergency (GBViE) team and GBV Sub Sector in Cox's Bazar Sub Office.  The consultant will be based in country office with frequent field mission in Cox’s Bazar. |
| Scope of work:  *(Description of services, activities, or outputs)* | ***Programme Development and Implementation***   * Provide direct support to the Implementing Partners (IPs) an UNFPA staff to ensure timely implementation of work plan (both programme and finance) funded through HGSP based on UNFPA/global GBV prevention and response programming guidelines in the project area; * Support IP to men engage and SBCC activities in Cox’s Bazar under HGSP and in natural disaster hit district under CERF * Assists IP for the OCC set up/strengthening work in Cox’s Bazar in close collaboration with Ministry of Women and Children Affairs (MoWCA) and Ministry of Health and Family Welfare (MoHFW)   ***Capacity Development***   * Assist UNFPA staff for the capacity building of IP to engage men in SBCC activity to prevent GBV * Assist UNFPA staff for conduct capacity development (in person and/or remote) training for frontline workers including healthcare service provider and the GO-NGO non GBV actors focusing on GBV Guiding Principles, effective GBV preventions and response interventions including referral;   ***Coordination***   * Support gender team in strengthening linkages between existing Gender, SRHR, A&Y of UNFPA CO and Cox’s Bazar Sub-Office and government (DWA/ MoWCA, District, Upazila hospitals and Union level health and family welfare center under DGHS and DGFP, MoHFW) and facilitate gender/GBV related interventions to ensure synergies between programmes that maximize programme impact;   ***Monitoring and Reporting***   * Assist IP and gender team for the regular monitoring of WP (both programme and financial) and programme implementation status in the project areas; * Ensure quality assurance of report, comprehensive updates related to GBViE, interagency work for CO, regional office, HQ and donors as necessary.   **Any Other Duties**   * Perform any other duties as required by the Gender Unit, UNFPA Country Office supervision of the Programme Specialist and Chief of Gender. |
| Duration and working schedule: | This consultancy will be for **11 months (about 300 working days) between April 2021 and 31 March 2022.** |
| Deliverables: | 1. Monthly Programme Implementation Report – based on technical support provided to IPS to implement HGSP in Cox’s Bazar; 2. Conducted capacity building training of frontline workers including Healthcare service provider and IP staff; 3. Reviewed periodic report on Programme implementation along with the guidance note for IPS; 4. Recommendations, which are realistic and implementable to address Identified bottlenecks against project implementation. |
| Place where services are to be delivered: | The services are to be delivered to the UNFPA Country Office. |
| Delivery dates and how work will be delivered (*e.g.* electronic, hard copy etc.): | * All deliverables will be delivered within the contract period. * The priority tasks and timeline will be discussed and planned with the supervisor weekly/bi-weekly basis. * All the work will be preserved in electronic format and handed over to the supervisor at the end of the contract upon her approval. |
| Monitoring and progress control, including reporting requirements, periodicity format and deadline: | The consultant will work closely with the Gender team, SRHR, A & Y, and M & E officer in the Bangladesh Country Office and Cox’s Bazar Sub-Office to carry out the duties, as detailed above. |
| Supervisory arrangements: | The consultant will work under the overall guidance and direct supervision of the Programme Specialist and Chief of Gender to carry out the activities mentioned above.  S/he will be supported by Technical Specialist and the National Programme Officer – Gender, on day-to-day responsibilities. |
| Expected travel: | Consultant will travel in Cox’s Bazar district as and when required as per the UNFPA corporate policy and office wide decision on COVID19 pandemic. |
| Required expertise, qualifications and competencies, including language requirements: | * Master’s degree in Development Studies, Gender Studies, Sociology, Anthropology, Public Health, and/or a related Social Sciences subject; * Three to five years of specialized experience implementing GBV/Gender Programme in the development and humanitarian settings; * Familiarity with SOPs, guidelines, tools for GBViE response and prevention interventions; * Sound knowledge on the women and adolescent girls’ situation in Bangladesh; * Proven experience in survivors-centered approach; * Experience in addressing masculinity issue * Experience in capacity development/training and Social Mobilization Activities; * Experience in coordination and liaison with government counterparts, UN/ Bi-lateral agencies and other stakeholders, including NGOs and communities; * Demonstrated track record in the preparation and review of documents, evaluation reports, etc; * Familiarity with ethical standards and values of the UN system and work experience with any UN agency will be an asset; * Excellent analytical, written and verbal communications skills in both English and Bangla. |
| Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable: | The consultant will be responsible for arranging his/her own computer and other working aid equipment. S/he will be working remotely until the in-person work starts and therefore should have good access to the internet and modern communication methods. When in-person work in office is announced, the consultant will come to office and fix the office time in consultation with the supervisor. She/he could be sitting in UNFPA office located at IDB/Gulshan/ DWA office as feasible. |
| COA | BGD09GBV - TALOC23G07HGFPA – BGA03 – 60500 – PU0074 |
| Other relevant information or special conditions, if any: | Payment Instructions: The consultant will be paid on a monthly basis subject to submission of his/her monthly report. |
| **Application instruction:**  Applicants with the required qualifications and experience stated above (required expertise, qualifications and competencies, including language requirements) should submit a copy of curriculum vitae (CV) with a cover letter.  Please send your application electronically to the dedicated email addresses of: [unfpa-bangladesh@unfpa.org](mailto:unfpa-bangladesh@unfpa.org) and [rokonuzzaman@unfpa.org](mailto:majid@unfpa.org)  Note: Only those candidates who meet all qualifications and experience will be contacted for further consideration.  Female candidates are encouraged to apply.  The application deadline is **24th April 2021.** | |
| Name and Signature of Requesting Officer in Hiring Office:    For  Shamima Pervin, Programme Specialist – Gender, UNFPA, Bangladesh  Date: 18 March 2021 | |
| Cleared by:    Eiko Narita, Deputy Representative, UNFPA, Bangladesh  Date: 25 March 2021 | |
| Cleared by:  D:\YZB Signature.jpg  Yitbarek Zewdie Beshah, International Operation Manager, UNFPA, Bangladesh  Date: 29 March 2021 | |
| Name and Signature of Approving Officer in Hiring Office:    Asa Torkelsson, UNFPA Representative, Bangladesh  Date: 29 March 2021 | |

1. Upazilas are sub-district administrative units. [↑](#footnote-ref-1)
2. Cox’s Bazar is a district in Chattogram division [↑](#footnote-ref-2)
3. Violence Against Women (VAW) Survey 2015, Bangladesh Bureau of Statistics [↑](#footnote-ref-3)
4. Joint Response Plan (2019) [↑](#footnote-ref-4)
5. There are currently two one-stop crisis cells –each one in Teknaf and Ukhia -+

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